



**CENTRAL VIRGINIA CHAPTER (27-3)
OF THE
COMBAT VETERANS MOTORCYCLE ASSOCIATION
BYLAWS**



PREAMBLE

The Central Virginia Chapter (27-3) of the Combat Veterans Motorcycle Association publishes and declares the following as the Bylaws governing said chapter. **WE ARE NOT, NOR DO WE CLAIM TO BE, AMOTORCYCLE CLUB! WE DO NOT HAVE COLORS! WE HAVE VETERAN'S INSIGNIA!**

ARTICLE 1 NAME AND EMBLEM

Section 1.1- Name

The name of this association is Central Virginia Chapter (27-3) of the Combat Veterans Motorcycle Association, herein referred to as "CVMA 27-3".

Section 1.2 – Emblem and Logo

The emblem and logo used by the CVMA are the sole property of the CVMA. The CVMA patch and logo cannot be reproduced without license from the National Board of Directors (NBOD).

The emblem of the CVMA is in the shape of a Skull encompassed by the following colors:

- a) Red, representing the blood that has been shed on the battlefield.
- b) The Military Gold, representing all branches of the military service of the United States.
- c) Black, representing the heavy hearts possessed for those who gave their lives and for those that are considered missing in action or prisoners of war.

The Skull and Ace of Spade represents the death that war leaves in its wake.

Section 1.3 – Principal Office

The principal office of the Central Virginia Chapter (27-3) of the Combat Veterans Motorcycle Association will be located at the following address: CVMA 27-3, PO Box 5700, Ft. Lee, VA 23801.

Section 1.4 - Change of Address

The designation of the county or state of CVMA 27-3 principal office may be changed by amendment of these bylaws. The Chapter Executive Board (CEB) may change the principal office from one location to another within the named county by noting the changed address and effective date below, and such changes shall not be deemed as, nor require, an amendment of these Bylaws.

a) New Address: _____

b) Dated: _____



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Section 1.5 - Other Offices

CVMA 27-3 may also have offices at such other places, within or without its state of incorporation, where it is qualified to do business, as its business and activities may require, and as the CEB may, from time to time, designate.

ARTICLE 2 NON PROFIT PURPOSES

Section 2.1 – Protocol

CVMA 27-3 is formed to provide a fraternal association for qualified Service members and veterans who have served in the Armed Forces of the United States (AFUS), to include US Army, Navy, Air Force, Marine Corps, and Coast Guard.

Section 2.2- IRS Section 501 (c) (19) Purposes

CVMA 27-3 is organized exclusively for charitable, religious, educational, and/or scientific purposes as specified in Section 501 (c) (19) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (19) of the Internal Revenue Code. The CEB has the authority to change the CVMA 27-3 non-exempt status with the Internal Revenue Service (IRS) if any part is found to be in violation of Federal or State tax laws.

Section 2.3– Promote

To promote interest in various forms of motorcycle activity associated with veterans and to create and maintain camaraderie among veterans from all branches of the AFUS.

Section 2.4– Befitting

To conduct association functions and activities in a manner befitting all members of CVMA 27-3.

Section 2.5– Awareness

To raise awareness of the challenges faced by veterans, and their families, upon returning home from combat theaters. To raise awareness of the veteran population with post-traumatic stress disorder (PTSD) and other visible and non-visible injuries. To raise awareness for the plight of personnel considered Prisoners Of War and Missing In Action (POW/MIA).



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Section 2.6– Patriotic

To participate in activities of patriotic nature.

Section 2.7– Support

To support veteran organizations.

Section 2.8 - Helping Veterans

Help U.S. veterans, and their families, in need wherever and whenever possible.

ARTICLE 3 MEMBERSHIP

Section 3.1 – Full Members

- (a). Person of good character.
- (b). Who is a Veteran of a Department of Defense (DoD) designated combat theater.
- (c). The ONLY Acceptable proof of combat action for membership to the CVMA are:
 - i. A verified copy of DD-214 which must be surrendered to the CVMA NBOD for verification.
 - ii. Active Duty/Reserve/National Guard Service members must show proof of their combat military service on one of the following, which must be surrendered to the NBOD for verification:
 - 1. Official DoD stationery, forms, or other documentation by name,
 - 2. Orders (no codes in English),
 - 3. Army ERB/ORB (2-1),
 - 4. Marine Corps page 4,
 - 5. Navy page 3,
 - 6. Air Force award data record page,
 - 7. Coast Guard PDR award page;
- (d). Must own and be licensed, capable and authorized to operate a motorcycle of 500cc or above. All CVMA27-3 rides require a 500cc or above motorcycle in sound working order and in compliance with all state of registration laws and proof of insurance.
- (e). Full members will read and abide by all CVMA Bylaws.
- (f). Should a full member resign, they will be given a 5 day grace period to rescind their resignation with no repercussions. After the 5 day grace period a member will have to re-apply for membership as a new member and will require national BOD approval.
- (g). Active members in good standing with the CVMA, who after 1 year become infirmed, disabled or otherwise unable to ride their motorcycles, will be able to keep their patch and be retired as member in good standing with the CVMA. Member must submit medical documentation to the NBOD for final approval.



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- (h). Life membership:
- i. Life Membership Requirements:
 1. 3 years active and in good standing in the CVMA.
 2. Participation of at least one sanctioned CVMA event per year, one during the three year period MUST be:
 - a. National Meeting. Deployment into a hostile fire zone supersedes all sanctioned CVMA events.
 - b. Life Membership:
 - i. National's cost for life membership is \$200.
 - ii. If a life member quits for any reason or the member is removed from the CVMA rolls for any reason, no refunds will be made.
 - iii. A Life Member that can no longer ride due to health reasons may, at their discretion, remain a member in good standing with full privileges' and may keep their patch.

Section 3.2 - Support members

- (a) Must be of good character.
- (b) Must own and be licensed, capable and authorized to operate a motorcycle of 500cc or above. All CVMA27-3 rides require a 500cc or above motorcycle in sound working order and in compliance with all state of registration laws and proof of insurance.
- (c). Maximum number of support members will be managed by the Virginia State Representative and will not exceed 10% of total Virginia CVMA full members.
- (d). Support members must be a veteran of the United States Armed Forces.
- (e). Active Duty/Reserve/National Guard service members, show proof of their military service on one of the following, which must be surrendered to the national BOD for verification:
1. Official DoD stationery, forms, or documentation by name,
 2. Orders (no codes in English),
 3. Army ERB/ORB (2-1),
 4. Marine Corps page 4,
 5. Navy page 3,
 6. Air Force award data record page,
 7. Coast Guard PDR award page.
- (f). Prior service applicants will surrender to the NBOD a copy of their DD form 214.
- (g). Support members will read and abide by all CVMA Bylaws applicable to them.
- (h). Support members have no vote in CVMA business at large. Support members will have a vote for those issues pertaining solely to CVMA 27-3
- (i). Support members are ineligible to hold any elected officer positions within CVMA and only eligible to hold an appointed officer position within CVMA 27-3.
- (j). Support members are required to submit their application and proof of service in The AFUS, through a full member of CVMA 27-3, who has held a membership for not less than one year. Support members are required to have been known by their sponsor for a minimum of 6 months or have ridden a minimum of 3,000 miles with their sponsor or attended three CVMA events.



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- (k). A full member submitting an application for a support member must vouch for the new support member and meet the above criteria.
- (l). Only 1 support member can be vouched on per year by an individual CVMA 27-3 full member.
- (m). Support members in good standing can wear the 10" supporter patch on the back of their jacket.

Section 3.3 - Auxiliary Members

- (a). Must be of good character.
- (b). Shall submit proof of eligibility by providing a copy of Official Marriage Certificate w/stamp or endorsement.
- (c). All Auxiliary members must be a spouse, widow or widower of a full member in good standing with the CVMA.
- (d). Support the efforts of all branches of the AFUS and CVMA 27-3.
- (e). Auxiliary members have no vote in CVMA business.
- (f). Auxiliary members cannot hold any officer or director position on the CVMA.
- (g). Life Membership requires three years active in the CVMA and must be in good standing for all three years.
- (h). Is required to participate in one sanctioned CVMA event per year, one of which must be a National Auxiliary meeting.
- (i). Full member sponsor must already be a Life Member or concurrently seeking Life Member status.
- (j). Cost for Auxiliary Life Membership is \$100. If an Auxiliary Life Member quits or is removed for any reason, is no longer qualified as an Auxiliary member (e.g. divorce), or the sponsor member quits or is removed from the CVMA rolls for any reason, no refund will be made.
- (k) Auxiliary members who operate a motorcycle in any group ride sponsored or supported activities by CVMA 27-3 must possess a valid motorcycle driver's license endorsed by their state as well as proof of insurance for their motorcycle.

Section 3.4 - Right to Verify

By applying for membership with the CVMA, you are giving the CVMA and its national BOD the right to verify any membership application, DD 214, documentation, orders and records.

Section 3.5 - Attendance

Each member should attend a minimum of at least one (1) event hosted by the CVMA. This can also be an event in the member's state if prior approval is obtained from the governing body *CEB*.



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Section 3.6 - Conduct

All members MUST conduct themselves in a manner that is not an embarrassment to themselves, CVMA 27-3, National CVMA or the United States of America.

Section 3.7 - Misconduct

- (a). In the event of misconduct of a member, under the Bylaws of the CVMA 27-3, the Commander possesses the right to revoke that member's chapter membership. Misconduct is defined as failure to abide by the Bylaws of the CVMA 27-3 and any organization that the CVMA 27-3 supports.
- (b). In the event of misconduct by any member, under the by-laws of the Combat Veterans Motorcycle Association, the NBOD possesses the right to revoke that member's CVMA membership. Misconduct is defined as failure to abide by the by-laws of the Combat Veterans Motorcycle Association and any organization that the Combat Veterans Motorcycle Association supports.
- (c). Bringing dishonor upon the CVMA 27-3 in action, word(s), or deeds.
- (d). If required and reported to the State Representative, he or she can suspend unruly members for up to six (6) months, with the majority approval of CVMA 27-3 elected Officers. While serving suspension you are:
- i. Prohibited from attending CVMA functions/meetings.
 - ii. Prohibited from wearing his/her CVMA Back patch.
 - iii. Prohibited from voting at local or National CVMA elections.
 - iv. Prohibited from holding a CVMA Officer position.
- (e). A suspended member will have seven (7) days to appeal his/her suspension. Such an appeal shall be in writing and directed to the appropriate Regional Representative via the State Representative.
- (f) Threat of physical violence or physical altercations between members of the CVMA has zero tolerance IAW CVMA Policy 3-1-13. Any 27-3 member(s) found to have made a physical threat or is involved in a physical altercation with another member will be immediately terminated from membership.

Section 3.9 - Rights of Members

Each full member in good standing shall be eligible to one vote. Full member must be present to cast the member's vote in association business/elections. A member in good standing that is otherwise entitled to a vote and deployed in support of combat operation will be given the opportunity to vote via proxy by emailing their vote to the Chapter Commander.



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Section 3.10 - Resignation and Termination

Any member, Full, Auxiliary, Support or Auxiliary Support, may resign by filing a written resignation with the Secretary/Adjutant. Upon submission of the resignation, the member will have 5 calendar days to rescind the resignation before being removed from the rolls. All members other than Full Members will notify their sponsor prior to submitting the resignation. Resignation shall not relieve a member of unpaid dues, or other charges previously accrued. The resigning member is obligated to relinquish all CVMA items before the next chapter meeting. Any member who is terminated, or quits, without properly resigning forfeits all CVMA items. The CVMA 27-3 CEB may sequester all CVMA items not returned.

Section 3.11 - Non-Voting Membership

The CEB shall have the authority to establish and define non-voting categories of membership. Non-voting categories of membership are not eligible to cast votes in any association activities, elections and proposed transaction or arrangement.

Section 3.12 - Non-Voting Categories

(a). For National CVMA business at large, the non-voting categories are defined as auxiliary, support, and full members not in good standing.

(b). Solely for chapter CVMA 27-3 business, the non-voting categories are defined as auxiliary, members not in good standing, and non-chapter member.

ARTICLE 4 MEETINGS AND QUORUM

Section 4.1 - Regular Meetings

Regular meetings of the members shall be held monthly, at a time and place designated by the Commander or as determined by the *CEB*.

Section 4.2 - Annual Meetings

An annual meeting of the Chapter Membership shall take place with the specific date, time and location determined by the *CEB*. At the annual meeting the members shall receive reports on the activities of the association and chapter, and determine the direction of the chapter for the coming year.



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Section 4.3 - Special Meetings

Special meetings may be called by the Commander, or a simple majority of the officers. A petition signed by five percent of voting members may also call a special meeting.

Section 4.4 - Notice of Meeting

- (a). Notice of each regular and annual meeting shall be given to each voting member, by phone call or electronic mail(e-mail), not less than two weeks prior to the meeting.
- (b). Notice of special meeting shall be given to each voting member, by phone call or e-mail, not less than one week prior to the meeting.

Section 4.5 - Quorum

The full members present at any properly announced meeting shall constitute a quorum.

Section 4.6 - Voting

All issues to be voted on shall be decided by a two thirds (2/3) majority vote of those present at the meeting in which the vote takes place, unless otherwise noted.

Section 4.7 – Roberts Rule of Order

Roberts Rule of Order will be applied during meetings to affect parliamentary procedures, unless otherwise amended and provided for in the By Laws. The Chapter XO will also serve as additional duty as parliamentarian.

ARTICLE 5 INITIATION, FEES, AND DUES

Section 5.1 – National Dues

- (a). Membership national association dues shall be at such rate, schedule or formula as may from time to time be prescribed by the NBOD and approved by the general membership.
- (b). Full members. \$20.00 annual dues to national CVMA organization will be assessed and a CVMA Full member ID will be issued.
- (c). Support members. \$10.00 annual dues to national CVMA organization will be assessed and a CVMA Support member ID will be issued.
- (d). Auxiliary members. \$10.00 annual dues to national CVMA organization will be assessed and a CVMA Auxiliary member ID will be issued.
- (e). In accordance with National Bylaws, Article 4, Section 5, all national dues continue to go straight to National.
- (f). Dues for CVMA members deployed in a war zone will be waived.



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- (g). Dues for all new members joining between January 1st and June 30th will be considered as paid in full for the balance of the current dues year and the following dues year.
- (h). Dues for new members joining between July 1st and December 31st will be for the current dues year only.

Section 5.2 – Chapter Dues

- (a). Membership chapter dues shall be at such rate, schedule or formula as may from time to time be prescribed by the chapter BOD and approved by the general membership.
- (b). In accordance with national Bylaws, Article 4, Section 5, chapter dues will not exceed \$20.00 annual chapter dues. All chapter dues go straight to the chapter.
- (c) Current dues are set at \$10.00 per member.

Section 5.3 - Dues Deadline

National and Chapter Dues are due by June 30th, annually.

Section 5.4 - Patches

- (a). All members purchasing patches of the CVMA will be done so at cost plus shipping and handling.
- (b). Anything worn below the CVMA 10” or 12” large patch on any chapter member’s garment, e.g. member’s vest, jacket, etc., will not reflect negatively nor bring discredit to the CVMA or give the appearance or perception of a rocker patch or diamond patch as commonly associated with Motorcycle Clubs (MCs).
- (c). Charter members may wear the Charter (Perpetuity) Patch designating that they are an original starter member of the CVMA 27-3 chapter and will always remain on the rolls, as either a current Full Member or as an Honorary Member for so long as they remain members in good standing with the CVMA. The charter members are as follows:

Roger “Tazz” Higginbotham	Sonya “Red Sonya” Leibowitz
Erick Sheppard	James “Old Gray” Noe
Jacob “Doozer” Morano	James “Master Blaster” Rodgers
Shawn “Bear” Glenn	Lance “El Dub” Walker
Brian “Nubby” Beverly	Todd “War Hammer” Hicks
Joshua “IR” Taylor	Robbie “Ghost Rider” Williams
Edward “MightyMouse” Tee	Odes “Radar” Bowshier
Yve “Bionic” Boweshier	Timothy “Joker” Breen
Michael “TBD” Delaughter	Benjamin “CircleX” Amice
Damon “Badger” Burkybile	Adam “Gunner” Boatwright



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Ellis “Anger 4” Allen	John Jacobs
Edgar “JB” Jabil	Garvin “Papa G” Ficklin
Kara “KJ” Higginbotham	Sandra “Belt Loop” Taylor
Mark Whittington	Ernest Cornelius
Jennifer “Goofball” Rodgers	Joseph “Hollywood” Texidor
Crystal “Belladonna” Texidor	Marcus “Cyclone” Smoot

(d). All members will abide by the National CVMA Patch Agreement.

ARTICLE 6 DIRECTORS

The CEB herein referred to as “Directors”, are the Officers holding the positions of Commander, Executive Officer, Secretary, Treasurer, Sergeant At Arms and one appointed officer selected by the Directors. The CEB constitutes the Executive Board of the chapter, responsible for the execution of the authorized chapter policies, by majority votes of the CEB, recommendations affecting the policies of CVMA 27-3 which have been previously approved by the CEB. The CEB is responsible for reporting Bylaws-Law infractions, as well as actions taken, to the Virginia State Representative and/or the Regional Representative and/or the NBOD for their review.

ARTICLE 7 CHAPTER EXECUTIVE BOARD OFFICERS

Section 7.1 - Designation of Officers

- (a). The elected officers of CVMA 27-3 shall be a Commander, Executive Officer, Secretary, Treasurer, and Sergeant at Arms.
- (b). Appointed officers include Safety Officer, Public Relations Officer, Chaplain, Strategy and Plans Officer, Quartermaster, and Road Captains. The elected officers of CVMA 27-3 may designate additional appointed positions with a simple majority rule.

Section 7.2– Qualifications,

The CEB of CVMA 27-3 shall qualify for any other specific requirement that may be in force in the State of Virginia at any given point of time.



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ARTICLE 8 CHAPTER ELECTIONS

Section 8.1– Eligibility

- (a). All full members shall be eligible for any elected office in CVMA 27-3 upon completion of one (1) full year of CVMA membership.
- (b). All full and support members shall be eligible for any appointed office in CVMA 27-3 upon completion of one (1) full year of CVMA membership.
- (c). The nominees for any office must be active and a paid member in good standing.

Section 8.2– Nominations

- (a). A full member being nominated must be in attendance in order to accept the nomination or have an excused absence.
- (b). Absentee nomination acceptance will be allowed for members not in attendance with approval of the Chapter Commander and Sergeant at Arms.
- (c). Requests for absentee nomination acceptance must be submitted 48 hrs. prior to voting to allow for due diligence.
- (d). If the commander requires the absentee nomination acceptance, the XO and SAA will review the request.
- (e). Similarly, if the SAA requires the absentee nomination acceptance, the Commander and XO will review the request.
- (f). Nominations for the Commander and Treasurer shall be conducted during the month of February prior to elections (in March) during the scheduled monthly meeting.
- (g). Nominations for Executive Officer, Sergeant at Arms and Secretary shall take place during the month of August prior to elections (in September) during the scheduled monthly meeting.
- (h) Full members who have met all requirements of membership by these bylaws and are in good standing shall have the right to self-nominate for any elected officer positions.

Section 8.3 - Offices

No member shall hold two elective offices at the same time but may hold one elective and one or more appointed offices.

Section 8.4- Good Standing

Good Standing shall be defined as any person who has fulfilled the requirements for membership in the CVMA, who is not currently under disciplinary review or probationary status for disciplinary reasons, who has paid the necessary National and Chapter dues and conformed to the requirements of membership as set forth in these bylaws.



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Section 8.5 - Term of Office

- (a). Officers elected, will assume office within 30 days of the election and hold that office for 12 months or until their successors are duly qualified. Consecutive terms are permitted.
- (b). All appointed positions (Safety Officer, Public Relations Officer, Chaplain, Strategy and Plans Officer, Quartermaster, Chapter Road Captain, and Road Captains) will be appointed by the Chapter BOD annually at the October Executive Board Meeting.
- (c). Elected and or appointed officers must remain active members in CVMA 27-3 and in good standing for the duration of the term while in office.

Section 8.6 - Elections

- (a) In order to maintain chapter continuity and so that the entire CEB does not turnover at the same time; the elections for Chapter Commander and Treasurer, will be held in March; Executive Officer, Sergeant At Arms and Secretary will be held in September.
- (b) Deleted as per Bylaw vote 5 Jun 18.

Section 8.7 – Resignation and Removal

- (a) Should an elected officer resign from office for any reason the CEB would take volunteers, and from that list, the CEB will appoint a replacement to serve until the next Special ~~Election~~-meeting. An officer may resign by delivering his written resignation to the CEB
- (b) Any officer may be removed with or without cause by vote of a two-thirds majority of members at any special meeting called for such a purpose. The CEB will appoint a replacement to serve until the next Special Election meeting. An officer may be removed with cause only after reasonable notice and opportunity to be heard. In either instance, the successor shall hold the office for the remainder of the unexpired term.

ARTICLE 9 DUTIES OF OFFICERS

Section 9.1 - Commander

The Commander is the Chief Executive Officer of the chapter. All matters concerning relations between the chapter and any outside person or organization should be routed to the Commander for appropriate action. The Commander will preside over all meetings of the chapter; act as ex- officio member of all committees, issue the call for regular and special meetings, schedule regular elections, and ensure they are held in accordance with these Bylaws, and carry out the directives of the NBOD and CVMA 27-3 officers. The Executive Officer, Secretary-Adjutant, Treasurer, and Sergeant at Arms are accountable to the Commander.



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Section 9.2 - Executive Officer

The Executive Officer (XO) is second in command to the Chapter Commander. He shall coordinate all committees and supervise plans for all chapter events. The XO shall act as an intermediary between the Commander and the members. Additionally, the XO is second-in-command to the Commander, and shall assume all responsibilities and duties of the Commander in his or her absence.

Section 9.3 – Secretary/Adjutant

The Secretary/Adjutant is responsible for making and keeping all CVMA 27-3 records, including: the membership list, the Bylaws, Rules of Order, Standing Rules, records of all committee appointments, all written reports, copies of all correspondence between CVMA 27-3 and any outside person or organization, and shall keep, and publish, correct minutes of the proceedings of the CEB and general membership meetings. The Adjutant prepares all required reports.

Section 9.4 - Treasurer

The Treasurer shall keep correct and complete books and records of account in accordance with Generally Accepted Accounting Principles (GAAP) and will maintain all funds of CVMA 27-3. He or she may disburse funds to pay expenses as prescribed in the Bylaws. The Treasurer will collect chapter dues and other forms of income due to CVMA 27-3, maintain the accounting books, make payments from the chapter funds when so ordered by the Commander, sign all chapter checks and ensure those so required are countersigned by the Commander. Make regular reports of CVMA 27-3 financial status to the CEB, the general membership and the NBOD as may be required by law for tax-exempt status. The report (due January chapter meeting) shall consist of the following:

- (a) All chapter assets (physical/monetary)
- (b) All donations received
- (c) All chapter dues received
- (d) All funds raised by events
- (e) All expenditures by events
- (f) All chapter merchandise sales
- (g) All chapter purchases
- (h) All membership applications transactions



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Section 9.5 - Sergeant at Arms

The Sergeant at Arms is responsible for enforcing the Bylaws and Standing Policies of CVMA 27-3 and National Bylaws, to ensure that orders of the CEB are carried out in an expeditious manner. He or she is responsible for policing and keeping order at all CVMA 27-3 events. The Sergeant at Arms is responsible for the safety and security of the chapter. The Sergeant at Arms will maintain order during meetings and check members ID cards as required before each meeting, and perform others duties prescribed by the Commander.

Section 9.6 - Road Captain

Road captains are appointed by the CEB upon recommendation of the SAA upon completion of the road captain training plan. A designated Road Captain is responsible for researching, planning, and organizing his or her appointed ride. During actual time on the road or at intermediate stops during a run, he shall act as ranking officer, deferring only to the Commander or Executive Officer.

Section 9.7 – Strategy and Plans

The Strategy and Plans Officer (SPO) is an appointed position by the Directors. The SPO will be responsible for developing long range plans and objectives that support the overall intent and purpose of the CVMA 27-3 mission. He or she will identify and coordinate supporting requirements for future events and coordinate hand-off to the Event Chairman as events become “next in line”. The SPO reports directly to the Directors.

Section 9.8 – Public Relations

The Public Relations Officer (PRO) is an appointed position by the Directors. The PRO will maintain a file and have it ready to present at each meeting and all association functions. He or she will be in charge of all the CVMA 27-3 publicity, in conjunction with and approved by the Commander. Duties will include: Historian, association file, pictures, newspaper articles, TV and radio announcements and the associations web site. The PRO will coordinate all external information through the CVMA 27-3 Officers prior to release. PRO focus is to increase awareness of CVMA 27-3 purpose and events as well as garner support from the community. The PRO reports directly to the Directors.



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Section 9.9 – Safety

The Safety Officer is an appointed position by the Directors. The Safety Officer will maintain most current information on motorcycle safety and laws. He or she will periodically monitor motorcycles and riders for any safety hazards. The Safety Officer will identify any safety concerns to the Commander. The Safety Officer will periodically schedule and run refresher training for all CVMA 27-3 members. The Safety Officer reports directly to the Directors.

Section 9.10 – Chaplain

The position of Chaplain is an appointed position by the Directors. The Chaplain will conduct the closing benediction during all membership and special meeting events. The Chaplain position also requires the notification of a member or family member of the CVMA who is afflicted, in distress to the Chapter membership. The Chaplain will provide contact to the member or family in regards to the Chapter BOD and membership. The chaplain will remain non-denominational.

Section 9.11 – Chapter Quartermaster

The Chapter Quartermaster is appointed by the CEB, who:

- (a). Acquires CVMA merchandise from the National Quartermaster for CVMA 27-3 members.
- (b). Acquires chapter specific merchandise from vendors for CVMA 27-3 members.
- (c). Will have chapter specific merchandise for sale at all meetings / events.
- (d). Shall keep accurate inventory of merchandise and brief the CEB during monthly meetings

Section 9.12 - State Representative

The Virginia State Representative is a National affiliated officer and maintains oversight of all Virginia CVMA chapters. The State Representative represents the National CVMA in the State. Among the duties of a State Representative, he/she shall:

- (a). Ensure all National CVMA information effecting CVMA 27-3 is provided as expeditiously as possible.
- (b). Preside over the Virginia State meeting (convention) and, if required, perform installation of chapter and detachment officers.
- (c). Enforce observance of all the laws and usages of this association including national Bylaws, chapter Bylaws and all orders from proper authorities.
- (d). Decide all questions of the law and the usage in Virginia, subject to an appeal pursuant of these Bylaws.
- (e). Insist that chapters business and actives are conducted in such a manner that they do not violate any applicable governmental law, ordinances or regulations nor bring or tend to bring opprobrium or embarrassment on the chapters, its members or the association.
- (f). Ensure that all reports are correctly prepared and promptly forward and that all the business of the State is handled with dispatch.



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- (g). Review applications for membership, to assure that eligibility has been properly determined.
- (h). Can dismiss or discipline disorderly members with NBOD approval.
- (i). Retain the authority to remove officers for conduct not in accordance with these or national Bylaws.

Section 9.13 – Auxiliary State Representative

The Auxiliary State Representative is to be elected by the Auxiliary members of the state they represent. Auxiliary State Representative must reside in the state they represent; responsibilities will include but are not limited to ensuring their state members carry out the bylaws of the CVMA National and CVMA Auxiliary; this position will oversee the entire state auxiliary membership. Auxiliary State Representatives can recommend dismissal or disciplinary action be taken against Auxiliary members in their respective state; this recommendation must be submitted in writing (electronic or hardcopy) to the Auxiliary BOD and to the CVMA State Representative, both entities will make a ruling and present to the NBOD for final verdict (see Article 3, Section 13). Auxiliary State Representatives will answer directly to the ABOD and to the CVMA State Representative.

Section 9.14 - State Quartermaster

The State Quartermaster is a State position, appointed by the State Representative, who:

- (a). Acquires CVMA merchandise from the National Quartermaster for CVMA 27-3 members.
- (b). Shall keep correct and complete books and records of account.
- (c). Shall give financial status to the State Representative, chapter officers and the general memberships.
- (d). The State Quartermaster position is accountable to the State Representative and allows the State Representative to fill this position at his discretion.

Section 9.15 - Performance of Duties

Failure without just cause to perform duties of office may result in removal of officer.

ARTICLE 10 DELEGATIONS

Section 10.1 - Appointed

Delegates will be appointed by the CVMA 27-3 Commander, subject to the approval of the State Representative, to represent CVMA 27-3 at any convention, National Meeting, rally, or other assembly that may be deemed necessary. Chapter 27-3 will have delegate vote based on chapter membership numbers (One delegate vote per 15 full members). Delegate counts will be by chapter not state and used for National Bylaws Amendments. Chapter appointed delegates must be present at the National Meeting to vote on behalf of CVMA 27-3. All delegations are



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authorized to exercise only those powers specifically vested in them by the CEB

ARTICLE 11 DETACHMENTS

Detachments, if formed, are sponsored and accountable to CVMA 27-3 and must meet all requirements prescribed by the national CVMA Bylaws. The detachment commander will be elected by the detachment members.

ARTICLE 12 HOLD HARMLESS

(a). All Full Members, Support Members and Auxiliary Members, its successors and assigns, agree to save and hold harmless the CVMA 27-3 and any of its Directors and CEB from all cost, injury and damage incurred by any chapter activities and from any other injury or damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any provisions of this agreement by the Combat Veterans Motorcycle Association Virginia Chapter 27-3.

(b). Any cost, jury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorney's fees. This save harmless clause is not intended to indemnify against any costs or damage, or portion thereof caused by the Combat Veterans Motorcycle Association 27-3.

ARTICLE 13 EXECUTION OF INSTRUMENTS, DEPOSITS, AND FUNDS

Section 13.1 - Execution of Instruments, Deposits and Funds

The CVMA 27-3 CEB, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of CVMA 27-3 to enter into any contract or execute and deliver any instrument in the name of and on behalf of CVMA 27-3, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent or employee shall have any power or authority to bind CVMA 27-3 by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

Section 13.2 - Checks and Notes

Except as otherwise specifically determined by resolution of the CEB, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money and other evidence of indebtedness shall be signed by the Treasurer and countersigned by the Commander of CVMA 27-3.



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Section 13.3 - Deposits

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as the Board of Directors may select.

Section 13.4 - Gifts

The CVMA 27-3 CEB may accept on behalf of the corporation any contribution, gift, bequest or devise for the nonprofit purposes of this corporation.

Section 13.5 – Discretionary Funds

The CEB has the Commander and Executive Officer have individual authority to obligate no more than \$200.00 from the discretionary fund, the treasurer will report set expenditures and to the membership approved by the members at the next chapter posted meeting. The voting members of the CEB will approve / disapprove the expenditure of discretionary funds either electronically or in person.

ARTICLE 14 IRS 501 [C] [19] TAX EXEMPTION PROVISIONS

Section 14.1 - Limitations on Activities

No substantial part of the activities of CVMA 27-3 shall be for propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Internal Revenue Code), and CVMA 27-3 shall not participate in, or intervene in (including

publishing or distribution of statements), any political campaign on or behalf of, or in opposition to, any candidate for public office. Notwithstanding any other provisions of these Bylaws, CVMA 27-3 shall not carry on any activities not permitted to be carried on by a:

(a). Corporation exempt from federal income tax under section 501[c] [19] of the Internal Revenue Code.

(b). Corporation, contributions to which are deductible under section 170 [c] [2] of the Internal Revenue Code. 12.2- Prohibition against Private Inurement No part of the net earnings of CVMA 27-3 shall inure to the benefit of, or be distributable to, its members, directors or trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of this corporation.

Section 14.2 - Distribution of Assets

Upon the dissolution of CVMA 27-3, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed for one or more exempt purposes within the meaning of Section 501[c] [19] of the Internal Revenue Code or shall



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be distributed to the federal government, or to a state or local government, for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of this state.

Section 14.3- Private Foundation Requirements and Restrictions

In any taxable year in which CVMA 27-3 becomes a private foundation as described in Section 509(a) of the Internal Revenue Code, CVMA 27-3:

- (a). Shall distribute its income for said period at such time and manner as not to subject to tax under Section 4942 of the Internal Revenue Code.
- (b). Shall not engage in any act of self-dealing as defined in Section 4941 (d) of the Internal Revenue Code.
- (c). Shall not retain any excess business holdings as defined in Section 4943 [c] of the Internal Revenue Code.
- (d). Shall not make any investment in such manner as to subject the corporation to tax under Section 4944 of the Internal Revenue Code.
- (e). Shall not make any taxable expenditure as defined in Section 4945 (d) of the Internal Revenue Code.

ARTICLE 15 CONFLICT OF INTEREST POLICY

Section 15.1 - Purpose

The purpose of the conflict of interest policy is to protect CVMA 27-3 tax-exempt interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit

transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Section 15.2 - Definitions

- (a). Interested Person - Any Officer with a direct or indirect financial interest, as defined below, is an interested person.
- (b) Financial Interest - A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 - i. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement.
 - ii. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
 - iii. A potential ownership or investment interest in, or compensation arrangement with,



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any entity or individual with which the Organization is negotiating a transaction or arrangement. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. A financial interest is not necessarily a conflict of interest. Under Section 14.3, Line 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Section 15.3 - Procedures

- (a). Duty to Disclose: In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Officers and members of committees with governing board delegated powers considering the proposed transaction or arrangement.
- (b). Determining Whether a Conflict of Interest Exists -After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Officers meeting while the determination of a conflict of interest is discussed and voted upon. The remaining committee members shall decide if a conflict of interest exists.
- (c). Procedures for Addressing the Conflict of Interest –
- i. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
 - ii. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
 - iii. *After* exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
 - iv. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

Section 15.4 - Violations of the Conflicts of Interest Policy -

- (a). If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.



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(b). If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Section 15.5 - Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- (a). The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing boards or committee's decision as to whether a conflict of interest in fact existed.
- (b). The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Section 15.6- Compensation

- (a). A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- (b). A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- (c). No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Section 15.7 - Annual Statements

Each director, principal officer and member of a committee with governing board-delegated powers shall annually sign a statement, which affirms such person has:

- (a). Received a copy of the conflicts of interest policy,
- (b). Read and understands the policy,
- (c). Agreed to comply with the policy, and
- (d). Understood the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities, which accomplish one or more of its tax-exempt purposes.



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Section 15.8 - Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- (a). Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- (b). Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Section 15.9 - Use of Outside Experts

When conducting the periodic reviews as provided for in Section 15.8, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

ARTICLE 16 AMENDMENTS

Section 16.1 - Altered

- (a). These Bylaws may be altered or repealed and changes, new amendments, and/or Bylaws adopted at any properly announced CVMA 27-3 Special meeting by a two thirds, 2/3 vote of the members present.
- (b). Directors can revise the bylaws for the purpose of clarification of a section and/or conflicting article.

Section 16.2 - Amendments

Approved and accepted amendments take effect immediately unless a specific date/effective date is called for with the By Law Change or Amendment.

Section 16.3 - Changes

Any proposed changes to any Article and/or Section of the CVMA 27-3 Bylaws will be discussed and voted on by a quorum at a designated or special chapter meeting.

Section 16.4 - Precedence

If any CVMA 27-3 Bylaws conflicts with the CVMA National Bylaws, the National Bylaws will



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take precedence over these Bylaws.

Section 16.5 - Confliction

If any CVMA 27-3 Bylaws, conflicts with Federal and/or State of Virginia Domestic Nonprofit Veterans 501 (c)(19) provisions and/or statutes, the conflicting Article(s) and/or Section(s) shall be revised, by the Chapter Executive Board and shall take effect immediately.

ARTICLE 17 CONSTRUCTION AND TERMS

Section 17.1 - Conflict

If there is a conflict between the provisions of these Bylaws and the Articles of Incorporation of CVMA 27-3, the provisions of the Articles of Incorporation shall govern.

Section 17.2 - Unenforceable or Invalid

If any of the provisions or provisions of these Bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these Bylaws shall be unaffected by such holding.

Section 17.3 - Articles of Incorporation

All references in these Bylaws to the Articles of Incorporation shall be to the Articles of Incorporation or any other founding document filed with an office of this state and used to establish the legal existence of CVMA 27-3.

Section 17.4 - References

(a). All references in these Bylaws to a section or section of the Internal Revenue Code shall be to such sections of the Internal Revenue Code of 1986 as amended from time to time, or to corresponding provisions of any future federal tax code.

(b). CVMA 27-3 intends to apply for individual exemption as a 501(c) (19) tax exempt incorporation. Charitable contributions are deductible.

(c). All contents of these pages are protected. Use other than by CVMA 27-3, is not permitted. © 2011. All Rights Reserved.

(d). Combat Veterans Motorcycle Association logo and name are trade mark TM 2001 by Combat Veterans Motorcycle Association.



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CONSTRUCTION AND TERMS

The undersigned certifies that he is the Secretary / Adjutant of Combat Veterans Motorcycle Association Virginia Chapter 27-3, a Virginia nonprofit / non-stock corporation, and that as such he is authorized to execute this certification behalf of said Corporation, and further certifies that the foregoing Bylaws, consisting of 17 articles and 24 pages, including this page constitute the Bylaws of the Corporation as of this date, duly adopted by the Directors of the Corporation and the chapter members at their regular meeting on 12th day of February 2012, as amended from time to time prior to the date hereof.

Original Signed by _____ Amended Date 05 June 2018
Paul "Fido" Smith
CH 27-3 Secretary
FM-5009
Central Virginia Chapter (27-3) of the Combat Veterans Motorcycle Association